

COMMISSION MEETING MINUTES
November 29, 2016

The Board of Davis County Commissioners met on November 29, 2016 at 10 am in room 303 of the Davis County Administration Building, 61 South Main Street, Farmington, Utah. Members present were: Commissioner John Petroff, Jr. - Chair, Commissioner Jim Smith, Commissioner P. Bret Millburn, Clerk/Auditor Curtis Koch, Chief Deputy Civil County Attorney Neal Geddes, and Deputy Clerk/Auditor Shauna Brady.

Agenda as posted

PUBLIC NOTICE is hereby given that the Board of Davis County Commissioners, Farmington, Utah, will hold a Commission Meeting at the Davis County Administration Building, 61 South Main Street, Room 303, Farmington, Utah, commencing at **10 AM on Tuesday, November 27, 2016.**

OPENING:

Pledge of Allegiance – By Invitation

RECOGNITIONS, PRESENTATIONS AND INFORMATIONAL ITEMS:

- Public Outreach for Proposed 2017 Tax Increases
 - Open Houses 6-9 PM: 11/29 Admin Bldg. in Farmington, 11/30 North Branch Library in Clearfield & 12/1 at Bountiful City Hall
 - Public Hearings December 6, at 6 PM & 7PM at the Davis Conference Center
- Commissioner Petroff's "PAR-TEE" is on December 2, 2016 from 2-4 PM

BUSINESS/ACTION:

Mike Moake, Davis County Legacy Events Center, presenting:

Agreement with North American Grappling Association – grappling tournament (receivable)

Barry Burton, Davis County Community & Economic Development Director, presenting:

Agreement with Rural Community Consultants – produce Davis County Resource Management Plan (payable)

Tony Zambrana, Davis County Grants Auditor, presenting:

Amendment to resolution of Annual Action Plan for the 2016-2017 Community Development Block Grant Funding

Brian Hatch, Davis County Health Department Director, presenting:

Grant application to Utah Dept. of Health – Utah Used Oil Recycling Block Grant funding for public education and awareness of proper used oil management (receivable)

Commissioner Smith presenting:

Amendment with Utah Division of Substance Abuse & Mental Health – additional FY17 Substance Abuse allocation for PATR Access to Recovery (receivable/pass-through to DBH)

BOARD OF EQUALIZATION:

Request approval of the Property Tax Register

CONSENT ITEMS:

Check Registers

COMMISSIONER COMMENTS

PUBLIC COMMENTS (3 Minutes per Person)

CLOSED SESSION: UCA 52-4-205(1)(a) and 52-4-205(1)(c) Discussion of the character, professional competence or physical or mental health of an individual(s). Strategy session to discuss pending or reasonably imminent litigation.

Action Taken Regarding Matters Discussed in Closed Session

Agenda date correction

The date of the meeting was listed as November 27 on the agenda. Clarification was made that today is November 29, 2016.

Commissioner Petroff, led the Pledge of Allegiance. All in attendance were invited to stand and join in.

Open house schedule for proposed tax increases for Davis County and Libraries

Commissioner Petroff reminded us the County will be hosting open houses regarding the proposed tax increases for Davis County and the Davis County Libraries as follows:

November 29, 6-9 p.m. at the Davis County Administration Building in Farmington

November 30, 6-9 p.m. at the Davis County North Branch Library in Clearfield

December 1, 6-9 p.m. at the Bountiful City Hall

Public hearings will be held at the Davis Conference Center in Layton on December 6 @ 6 p.m. for

the Davis County Library tax increase and at 7 p.m. for the Davis County general fund tax increase.

Commissioner Petroff retirement event

A “PAR-TEE” celebrating Commissioner Petroff’s retirement will be held on December 2, 2016 from 2-4 p.m. in room 131 of the Davis County Administration Building. All are welcome.

Agreement #2016-466 with North American Grappling Assn for tournament at LEC

Michael Moake, Davis County Legacy Events Center Marketing Coordinator, presented agreement #2016-466 with the North American Grappling Association for space to have a grappling tournament. Mike said the Association was very happy with the success of their previous tournament at the LEC and excited to hold it here again. The receivable contract amount is \$3,040.00. The contract period is March 23-25, 2017.

Commissioner Millburn made a motion to approve. Commissioner Smith seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.

Agreement #2016-389 with Rural Community Consultants to produce resource management plan

Barry Burton, Davis County Community & Economic Development Director, presented agreement #2016-389 with Rural Community Consultants to produce a Davis County Resource Management Plan. The payable contract amount is \$not to exceed \$40,000.00. The contract period is through April 28, 2017.

Commissioner Millburn made a motion to approve. Commissioner Smith seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.

Amendment #2016-281A with HUD for CDBG annual action plan allocation changes

Tony Zambrana, Davis County Grants Auditor, presented Amendment #2016-281A with the U.S. Department of Housing and Urban Development (HUD) for the Community Development Block Grant (CDBG) Annual Action Plan. Tony explained HUD recently required that we spend 90% of the year’s allocations. In order to do that, amended allocation increases were made to the following budget line items:

- Davis Community Housing Authority’s Down Payment Program - \$50,000.00 to \$100,000.00
- Emergency Repair Program - \$15,000.00 to \$35,000.00
- Davis Behavioral Health’s Housing Acquisition Program - \$150,000.00 to \$200,000.00
- North Salt Lake’s Home Repair Program - \$50,000.00 to \$70,000.00.

The total receivable CDBG fund amount is \$819,678.00. The contract period is July 1, 2016 through June 30, 2017.

Commissioner Smith made a motion to approve. Commissioner Millburn seconded the motion. All voted aye. The documents are on file in the office of the Davis County Clerk/Auditor.

Grant application #2016-467 to encourage public awareness of proper disposal of used oil

Brian Hatch, Davis County Health Department Director, presented grant application #2016-467 for funding to encourage public education and awareness of proper disposal of used oil. The receivable contract amount is \$2,024.52. The contract period is November 16, 2016 through May 16, 2017.

Commissioner Smith made a motion to approve. Commissioner Millburn seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.

Amendment #2015-327E with the Utah Dept of Human Services, DSAMH for added funding for PATR

Commissioner Smith presented amendment #2015-327E with the Utah Department of Human Services, Division of Substance Abuse and Mental Health (DSAMH) for an additional allocation of reimbursement for contract services for the Parolee Access to Recovery (PATR) program. The receivable contract amount for PATR is \$115,255.00 with a pass-through to Davis Behavioral Health. This brings the total receivable funds amount to \$3,373,056.00. The total Local Authority match during FY2017 is \$268,320.00. The contract period is July 1, 2015 through September 30, 2020.

Commissioner Smith made a motion to approve. Commissioner Millburn seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.

BOE

Commissioner Millburn made a motion to convene as the Board of Equalization. Commissioner Smith seconded the motion. All voted aye.

Property Tax Register approved

Curtis Koch, Davis County Clerk/Auditor, presented the Property Tax Register which reflects 4

stipulated appeals, 4 appeals that were denied change in value based on evidence provided, 7 approved after hearing, 3 late abatements for 2016 and 1 value correction for 2016.

Commissioner Millburn made a motion to approve. Commissioner Smith seconded the motion. All voted aye.

Reconvene

Commissioner Millburn made a motion to reconvene Commission Meeting. Commissioner Smith seconded the motion. All voted aye.

Check registers approved.

Check registers as prepared by the Davis County Clerk/Auditor's Office were approved with a motion by Commissioner Millburn. Commissioner Smith seconded the motion. All voted aye. The documents are on file in the office of the Davis County Clerk/Auditor.

No commissioner comments

No public comments

Commissioner Millburn made a motion to move to Closed Session per UCA 52-4-205(1)(a) and 52-4-205(1)(c) (for discussion of the character, professional competence or physical or mental health of an individual(s). Strategy session to discuss pending or reasonably imminent litigation).

No action was taken.

Commission meeting reconvened.

Meeting adjourned at 11:45 a.m.

Clerk/Auditor

Chair